

STETCHWORTH PARISH COUNCIL

c/o 59 West Street, Isleham, Ely, Cambs. CB7 5SD

Clerk: Mrs. Marilyn Strand Tel: 01638 781286

Email: clerk@stetchworth.org

AGENDA

Notice of Meeting to be held on Tuesday 16th November 2021 at The Ellesmere Centre (Gredley Room) at 7:30pm. All members of the Council are hereby summoned to attend a meeting of Stetchworth Parish Council for the purpose of transacting the business as set out below. Members 7 Quorum 3.

THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

MJStrand

Mrs Marilyn Strand – Clerk to Stetchworth Parish Council
11th November 2021

63/21/22 To receive & approve apologies for absence.

64/21/22 To Receive Declarations of Pecuniary and non-Pecuniary Interest

Councillors to declare any personal and/or pecuniary interest in any item on the agenda and to inform the Chairman if they wish to speak on the matter during the Public Forum.

65/21/22 Open Forum for Public Participation

An opportunity for parishioners to address Parish Councillors and for Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted.

66/21/22 To Approve the Minutes of the Meeting held on 19th October 2021

67/21/22 Matters Arising including reports from the Clerk and Councillors (for information only)

- (a)
- Cemetery works – removal of soil.
 - Ellesmere Centre car park white lining – completed.
 - Tree works on recreation ground.
 - Condition of Church Lane pavement and highway.
 - Parking in front of Stone Row – email from Sanctuary Housing.

68/21/22 The Ellesmere Centre

- (a) Ellesmere Centre Report.

69/21/22 District & County Councillors' Reports

70/21/22 Finance - to approve accounts for payment:

| (a) | Ref: Payee/Item | Chq. no | Total | Exc. VAT |
|-----|--|---------|------------------|----------|
| | (1) Clerk's salary – Oct 21 | SO | £323.05 | |
| | (2) Mill Farm Trees – PAID | 101583 | £222.48 | £185.40 |
| | (3) Clerk's expenses – Oct/Nov 21 | 101584 | £50.62 | |
| | (4) Opus Energy (street lighting) Sep 21 | DD | £35.87 | £34.16 |
| | (5) RH Landscapes & Maintenance Services | 101585 | £288.00 | £240.00 |
| | (7) The Ellesmere Centre | 101586 | £25.00 | |
| | (8) 123 Reg (Archive website domain renewal) | 101587 | £28.78 | |
| | (9) Camline Cambridge – car park lining | 101588 | £912.00 | £760.00 |
| | (10) M. Whymer – churchyard grass cutting | 101589 | £300.00 | |
| | Total payments for the month: | | £2,185.80 | |

- (b) To note monies received: -
- HMRC Q2 VAT refund - £235.62.

- (c) To consider draft budget for 2022-2023.

71/21/22 Administration

- (a) To consider attendees to ECDC Parish Councils' Conference, Friday 14th January 2022 (postponed from 2nd November) – to be held online.

- (b) To consider opening a sector-specific bank account (Unity Trust Bank) in order to facilitate online payments, cost £6 per month.

72/21/22 Planning

- (a) To receive planning application decisions and tree works:

- 21/01578/TPO 18 High Street – crown reduction/lift of 5 x Sycamore trees to form a more compact shape.

- (b) To consider planning applications received: -

- 21/01497/FUL 87 High Street – proposed rear two-storey extension replacing an existing single-storey rear extension.

73/21/22 Community Matters/General Maintenance

- (a) Handyman – update.
(b) Create Your Own Community Orchard – ECDC funding initiative.
(c) Grounds maintenance contract.
(d) ‘Close the Gap’ hedge planting, Sunday 5th December – volunteers required.
(e) Risk Assessments – to consider the need to carry out a risk assessment on any item discussed during the meeting.

74/21/22 Correspondence for Information.

- (a) Email from Newmarket Joggers re: parking for the 2022 Marcus Gynn 10k road race.

75/21/22 Date of Next Meeting & Matters for Future Consideration